



Group Commander

Job Description

The Cadet Group Commander is responsible for the overall operations of the Corps of Cadets. Such cadet is the liaison between the Cadet Group Staff and the Corps of Cadets and the SASI/ASI.



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1. Commands of the TX-922 Corps of Cadets. The Group Commander is the highest-ranking cadet. Dedication to the Corps of Cadets and assigned duties as Group Commander is paramount to other activities related to the program and the school. This means the Group Commander must have the ability to manage his/her student life, personal life, and exemplify the requirements of the TX-922 Cadet Guide and that of the Air Force JROTC mission. He/She must live and exemplify the highest moral values, Air Force Core Values and any other high standards as prescribed.
2. Directs the actions of the Top Staff. Envisions and records plans and personal goals for the Cadet Group, then shares that vision with the SASI, ASI, and Cadet Leadership. They need to know and must be part of the Commander's vision for what he/she wants to do for the Corps and its cadets.

Requirements



The Group Commander Position is normally assigned to a Senior Cadet (AS-4), who displays leadership skills necessary to manage all the tasks assigned to the position.

The minimum rank for this position is a Cadet Lieutenant Colonel

The minimum Aerospace Science (AS) level for this position is an AS-3

This position is highly recommended for cadets who have successfully completed at least two levels of Cadet Leadership training and who have filled in a Squadron leadership position during the previous years.

The Cadet Group Commander must lead by example in all areas.

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3. Ensures the highest standards of appearance, discipline, training, efficiency, conduct and morale of the Corps of Cadets. Challenges every cadet in the Cadet Group to give it their best in all the things they do in AFJROTC, in and out of school, and to lead by the Air Force Core Values. Expects high standards from self and all cadets in leadership positions; no excuses.
4. Maintains constant communication between instructors and Top Staff regarding upcoming events, changes, and announcements. Communication is key to successful operations and maintaining the Top Staff informed while having a successful year as a Group Commander.
5. Leads by example. The Group Commander is a good role model to all cadets in the Corps and leads by the Air Force Core Values. Sets the example for all cadets to follow. The cadet Corps actions reflect directly on his/her leadership as a Group Commander.
6. Assists the SASI and ASI in leadership training, if needed. Seeks advice from SASI and ASI on how to become a better leader. The Group Commander must not be afraid to be straightforward with cadets and be ready to make mistakes and learn from them.
7. Establishes annual **Cadet Goals** for current academic year (suspense date: 10 Oct of SY). Works with Top Staff in the creation of the annual cadet goals. Cadet goals must follow the guidance provided in Operational Supplement Chapter 1 Cadet Operations Guide (Ch. 1.1). Refer to LE100 textbook for help in creating goals i.e. SMART goals.
8. Administers, supervises, and evaluates all Cadet Group functions. In any event that involves some or all cadets of the Corps, ensures that the event runs according to plan. If he/she encounters any problems during Group functions, he/she will deal professionally with the issue then address it to the SASI and the ASI.
9. Convenes Operations Board as needed. The Operations Board is located in the Instructors office and is updated with upcoming events on a daily to weekly basis. Makes sure Squadron Commanders look at this board daily to prepare accordingly for events.
10. Conducts meetings with Top Staff on a regular basis. Every meeting should have a purpose and must be brief. Instructs staff to develop Staff Meeting Minutes so they can be reviewed for past events and their problems and solutions and prepare for upcoming events. Consults with each of the Squadron Commanders regarding any problems they are encountering and helps them with those problems.

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11. Delegates tasks to Squadron Commanders, evaluates their performance, and ensures completion of their tasks. Whenever multiple tasks need to be done, the Group Commander assists with tasks, but does not do them. Instead, he/she delegates those tasks to Squadron Commanders and provides them with reasonable deadlines. Takes the time to provide feedback on the tasks results. Providing feedback is just as important as delegating.
12. Establish a work schedule for Top Staff. Consults with Top Staff about what days they can stay after school. No one from Top Staff, including Group Commander, should stay every day. A balance for school work and Cadet Corps duties should be balanced as Group leadership is expected to perform well academically and lead the way in the full-person concept. Therefore, ensures Squadron Commanders work out a schedule between them, their Superintendent, and their staff.
13. Performs other duties assigned by the SASI and/or the ASI. There will be times when the SASI/ASI will need you to complete a task that you do not normally do as a Group Commander. Ask for a deadline and complete the task well in advance.
14. **Accountability.** Accountability is the responsibility of the Cadet Group Commander. Be ready to learn from your mistakes and be open-minded to constructive criticism. Your experience as a Group Commander will be a greater benefit to you if you learn from your time leading the TX-922 Cadet Group.