



Deputy Group Commander

Job Description

The Cadet Deputy Group Commander is the primary assistant to the Group Commander with the overall operations of the Corps of Cadets. Such cadet is the second in command and stands in the top position in the absence of the Group Commander.



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1. The Deputy Group Commander is the second highest-ranking cadet. He/She takes control of the Cadet Corps in the absence of the Group Commander. Dedication to the Corps of Cadets and assigned duties as the principal assistant to the Group Commander is paramount to other activities related to the program and the school. This means the Deputy Group Commander must have the ability to manage his/her student life, personal life, and exemplify the requirements of the TX-922 Cadet Guide and that of the Air Force JROTC mission. He/She must live and exemplify the highest moral values, Air Force Core Values and any other high standards as prescribed.
2. Coordinates actions of the Top Staff. Advises Group Commander with cadet goals for the Cadet Group.

Requirements



The Deputy Group Commander Position is normally assigned to a Senior Cadet (AS-4), who displays leadership skills necessary to manage all the tasks assigned to the position.

The minimum rank for this position is a Cadet Major

The minimum Aerospace Science (AS) level for this position is an AS-3

This position is highly recommended for cadets who have successfully completed at least two levels of Cadet Leadership training and who have filled in a Squadron leadership position during the previous years.

The Cadet Group Commander must lead by example in all areas.

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3. Responsible for the highest standards of appearance, discipline, training, efficiency, conduct and morale of the Corps of Cadets. Challenges every cadet in the Cadet Group to give it their best in all the things they do in AFJROTC, in and out of school, and to lead by the Air Force Core Values. Expects high standards from self and all cadets in leadership positions; no excuses.
4. Maintains constant communication between instructors and Top Staff regarding upcoming events, changes, and announcements. Communication is key to successful operations and maintaining the Top Staff informed while having a successful year as a Deputy Group Commander.
5. Leads by example. The Deputy Group Commander is a good role model to all cadets in the Corps and leads by the Air Force Core Values. Sets the example for all cadets to follow. The cadet Corps actions reflect directly on his/her leadership as a Deputy Group Commander.
6. Assists the SASI and ASI in leadership training, if needed. Seeks advice from SASI and ASI on how to become a better leader. The Deputy Group Commander must not be afraid to be straightforward with cadets and be ready to make mistakes and learn from them.
7. Assists with the administration, supervision, and evaluation of all Cadet Group functions. In any event that involves some or all cadets of the Corps, ensures that the event runs according to plan. If he/she encounters any problems during Group functions, he/she will deal professionally with the issue then address it to the SASI and the ASI.
8. Presides over Cadet Board as needed. Ensures cadet boards are fair and provide the proper outcome for their purpose.
9. Attends meetings with Top Staff on a regular basis. Instructs staff to develop Staff Meeting Minutes so they can be reviewed for past events and their problems and solutions and prepare for upcoming events. Communicates with Squadron Commanders regarding any problems they are encountering and helps them resolve them.
10. Ensures tasks delegated by Group Commander to Squadron Commanders are accomplished. Evaluates their performance and provides guidance if necessary to ensure completion. Whenever multiple tasks need to be done, the Deputy Group Commander assists with tasks and keeps Group Commander updated with progress.

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11. Performs other duties assigned by the SASI and/or the ASI. There will be times when the SASI/ASI will need you to complete a task that you do not normally do as a Deputy Group Commander. Ask for a deadline and complete the task well in advance.
12. Establishes special committees and monitors progress.
13. Coordinates details for pass and reviews, parades, and the annual military ball.
14. **Accountability.** As the Deputy Group Commander, you must assist the Group Commander with the accountability of the Cadet Group. Be ready to learn from your mistakes and develop an open mind for constructive criticism. Your experience as a Deputy Group Commander will be a greater benefit to you if you learn from your time leading the TX-922 Cadet Group.