



Command Chief

Job Description

The Cadet Group Command Chief is the highest cadet enlisted rank in the Corps of Cadets. Such cadet is the liaison between the Cadet Group Commander and the Corps of Cadets in all matters related to the flights.



Command Chief

Job Description

1. Assist the Group Commander and staff with group operations and the administration of the Cadet Corps. The Group Command Chief assists Group Commander with multiple tasks assigned by the SASI/ASI. When assisting with tasks, complete them by deadline or suspense date. If you have any trouble with the task, ask the Group Commander for assistance.
2. While the Cadet CCMS is not in the chain of command, he/she advises the group commander in all matters relating to the cadet corps enlisted personnel.
3. Enforces standards of appearance and behavior within the Cadet Corps. As the highest-ranking enlisted cadet, you must establish the highest standards for yourself and your Cadet Non-Commissioned officers. The Command Chief will lead by example and live by the Air Force Core values. The example you set will determine how effective and good you are as a leader.
4. Maintains discipline, customs and courtesies during all

Requirements



The Command Chief Position is normally assigned to a Senior Cadet (AS-4), who displays leadership skills necessary to manage all the tasks assigned to the position.

The rank for this position is a Cadet Chief Master Sergeant

The minimum Aerospace Science (AS) level for this position is an AS-3

This position is highly recommended for cadets who have successfully completed at least two levels of Cadet Leadership training and who have filled in a Squadron leadership position during the previous years.

The Cadet Command Chief must lead by example in all areas.

Command Chief



- events cadets participate at. Informs the Group Commander of any disciplinary issues and brings them to the SASI/ASI for resolution.
5. Responsible for conducting meetings with all Flight Commanders, Flight Sergeants, and Guidon Bearers on a regular basis. These meetings are the perfect time to train the Flight Commanders, Sergeants, and Guidon Bearers on how to properly drill a flight and to discuss with them about any upcoming events they need to announce to their flights.
 6. As a Member of the Group Commander's Top Staff, the Command Chief is the liaison between the Cadet Leadership and the cadets. Therefore, the Command Chief must address any issues to the SASI, ASIs, and the Group Commander related to cadets. Command Chief attends all Cadet Leadership meetings in order to be informed of any changes, upcoming events, and/or problems.
 7. Provides recommendations to the Commander based on inputs from enlisted cadets.
 8. Develops and maintains a continuity binder. A continuity binder ensures future Command Chiefs have information available related to their duties and responsibilities. Command Chief updates binder as necessary and annotates any significant issues related to this position for future use.
 9. Develops and maintains class/flight sitting charts and ensures all leadership positions within the flight are filled.
 10. Ensures all information is provided to the Group Commander and Group Staff for situational awareness.
 11. Conducts at least one "Open Floor" meeting per six weeks grading period for all enlisted cadets.
 12. Mentors cadets who may be having difficulties adjusting to the Air Force JROTC program.
 13. Assists with cadet recruiting program.