



Warthog Squadron

Operations Squadron Awareness Presentation Team NCO

Job Description

The Awareness Presentation Team NCO assists with the coordination of all APT events AFJROTC is involved. The APT NCO will report directly to the APT Commander or to the Operations Sq. Commander.



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1. The APT NCO must be able to keep proper discipline, maintaining their uniform and keeping proper grooming always to lead by example. They must also be able to delegate different tasks throughout their flight without causing any problems and confusion.
2. The APT NCO should be able to speak publicly without hesitation in front of a small or big crowd.
3. Assists with setting up schedules and the training of all the APT members whenever it is necessary. Reports service credits to the recruiting members to Mission Support Squadron for proper accreditation of members that were part of the APT presentation.
4. Helps with selecting the topic, conducting the research, and writing material that will be used during and APT presentation as well as organizing and directing recruiting events that are directly related to an APT presentation.

Requirements



The Awareness Presentation Team (APT) NCO Position is normally assigned to a Junior Cadet (AS-2/AS-4), who displays leadership and communication skills necessary to manage all the tasks assigned to the position.

The minimum rank for this position is a Cadet Staff Sergeant

The minimum Aerospace Science (AS) level for this position is an AS-2

This position is highly recommended for cadets who possess the communication skills needed to provide educational presentations to a variety of audiences. Additionally, such cadet must be able to represent the AFJROTC program as a primary ambassador to the mission.

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5. Supervises members of the APT to ensure they meet the requirements necessary to meet the mission's objective.
6. Ensures staff positions within the team are manned.
7. Plan community service events promoting positive messages to appropriate audience.
8. Maintain equipment and props for events.
9. Keeps APT Commander and Cadet Leadership informed of any upcoming events or projects in agenda.
10. Coordinate with appropriate units for support when events are scheduled.