



Warthog Squadron

Operations Squadron Community Service Officer

Job Description

The Community Service Officer is responsible for coordination of all events related to community service where cadets participate. The Community Service Officer will report directly to the Operations Sq. Commander.



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1. The Community Service Officer is responsible for developing programs for TX-922 to serve our school and local communities.
2. Coordinates events with Cadet Leadership, SASI/ASIs, Event Planning Officer.
3. Submits recommended community service events to SASI for approval.
4. Coordinates events with community entities where cadets can provide services to the community.
5. Provides Mission Support Sq. Commander with community service participant names to have records updated on WINGS.
6. Works with Public Affairs Officer to ensure cadet exposure is available through media channels.
7. Recommends community service events where maximum cadet participation is encouraged.
8. Ensures Cadet Community Service hours are updated on a regular basis.

Requirements



The Community Service Officer position is normally assigned to a Junior Cadet (AS-2/AS-4), who displays leadership and communication skills necessary to manage all the tasks assigned to the position.

The minimum rank for this position is a Cadet 2nd Lieutenant

The minimum Aerospace Science (AS) level for this position is an AS-2

This position is highly recommended for cadets who possess the communication skills needed to provide educational presentations to a variety of audiences. Additionally, such cadet must be able to represent the AFJROTC program as a primary ambassador to the mission.