Fighting Falcon Squadron

Logistics Squadron Uniform NCO

Job Description

The Cadet Logistics Squadron Uniform NCO is responsible to assist the Logistics Commander in the overall management of all Air Force provided uniform items. Such cadet is the liaison between the Logistics Squadron Staff and the Logistics Squadron Commander.

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1. The Logistics Squadron Uniform NCO assists the Squadron Commander who manages and maintains all Air Force supplied equipment and any accountable items in the TX-922 equipment inventory.

2. Assists the SASI/ASI in the issue and turn-in of all equipment used during cadet activities.

3. Supervises and evaluates logistics uniform specialists.

4. Assists SASI/ASI in the periodic inventory of accounted property in WINGS.

5. Must possess a Cadet Access Account to manage logistics items to include: issue, receive, write-off, inventory, etc.

6. Ensures tasks are completed in order to meet the mission.

7. Assists with logistics inventory activities.

8. Supervises the inspection of uniforms for serviceability and coordinate repair when needed.

9. Assists with the maintenance of a database and records where all equipment can be properly tracked.

Requirements

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The Logistics Squadron Equipment NCO Position is normally assigned to a Cadet (AS-1/AS-3), who displays leadership skills necessary to manage all the tasks assigned to the position.

The minimum rank for this position is a Cadet Airman First Class

The minimum Aerospace Science (AS) level for this position is an AS-1

This position is highly recommended for cadets who possess the managerial skills to meet squadron mission.

The Cadet Logistics Squadron Equipment NCO must lead by example in all areas.

10. Maintains a neat and efficient cadet logistics area.

11. Advises Sq. Commander, SASI/ASI of items needed to be ordered when inventory of such item is low.

12. Ensures the collection and the proper storage of uniforms once received.