



Warthog Squadron

Operations Squadron Unit Historian & Photographer

Job Description

The Unit Historian & Photographer is responsible for assisting the Public Affairs Officer in the maintenance of the unit's history and photo/video coverage of cadet activities. The Unit Historian & Photographer will report directly to the Public Affairs Officer and the Operations Squadron Commander.



Operations Squadron Unit Historian & Photographer

Job Description

1. The Unit Historian/Photographer is responsible to report the activities of the Group and AFJROTC programs to all cadets in the Cadet Group.
2. Provides input to School Yearbook staff.
3. Ensures photo and video coverage of all cadet activities.
4. Provides weekly inputs regarding cadet activities to Group Commander and instructors.
5. Coordinates with Public Affairs staff in the development of news articles and information concerning cadet activities to school and local newspaper.
6. Works with Public Affairs Officer to ensure cadet exposure is available through media channels.
7. Coordinates imagery with Cyber Staff and instructors for the publishing of articles, images, or events for the unit's webpage and Facebook page.
8. Provides all Group photographic support during events.
9. Compiles and maintains all historical information and data pertaining to Cadet Corps establishment and activities.
10. Maintains displays and trophy cabinets.

Requirements



The Unit Historian and Photographer position is normally assigned to a Junior Cadet (AS-2/AS-4), who displays leadership and communication skills necessary to manage all the tasks assigned to the position.

The minimum rank for this position is a Cadet Senior Airman

The minimum Aerospace Science (AS) level for this position is an AS-2

This position is highly recommended for cadets who possess the communication skills needed to provide educational presentations to a variety of audiences. Additionally, such cadet must be able to represent the AFJROTC program as a primary ambassador to the mission.